

CITY MANAGER'S REPORT
April 28, 2025 Council Meeting

1. W. Main Street Project Update: For the week of 4/28/25, Fabrizi has provided the following progress update: (this information is also on our website)

Next week we will have a crew removing the south lane on W Main starting at Eagle and working down to Lockwood. There will be periods of time when Swan and Chestnut will be inaccessible and closed at W Main St.

We will have a second crew beginning the work on West St starting Monday (today). We will perform the water line lowering and resume installing the storm sewer main.

Access to the hospital off of West St. will be maintained while the work on the storm sewer is being performed.

Last Thursday, Fabrizi passed out a flyer to the residents on W Main St. east of Lockwood to alert them of the work to be performed in the next couple weeks. (*enclosed*)

Additional comments:

- a. We are just over 1-year into this major infrastructure project and there's another 5-months to go. This upcoming 5-month stretch is going to be extremely busy with additional inconveniences along the way, so we're asking the public to remain patient as we head towards the final stretch. Avoiding the construction area whenever possible continues to be beneficial to everyone. Safety for everyone continues to be our #1 priority.
 - b. The road remains CLOSED to thru-traffic. However, entry to businesses and residences within this area remains accessible, but CLOSED to all other thru-traffic.
 - c. With the anticipated construction slowdown over, sanitary line, curbing and driveway apron construction will now be picking up again at a rapid pace. The contractor has begun and will continue reaching out to businesses and residents affected by the current state of construction (most specific to driveway accessibility) advising of the scheduled construction and anticipated inconveniences.
 - d. Our goal remains to have this project completed by the end of September, 2025.
2. Acquisition of Combination Sewer Jet/Vac Truck: (*On tonight's agenda*) The Resolution of Authorization is on tonight's agenda. With passage, we will be able to commit to the seller, MTech, and secure the purchase of the (Demo) 2025 Super Products Camel 1200EJ sewer jet/vac truck. This truck will vastly improve our service capabilities in three departments: Wastewater, Water and Streets (stormwater management).

Regarding financing: we continue to compile debt financing options from different financial institutions with our goal of achieving the best terms possible. Under all scenarios reviewed to date, no payment will be required until 2026.

On the upside, the acquisition price is under the capital debt we budgeted for (\$600,000, split between Water and Wastewater) and the terms appear to be close to the terms we used in calculating the anticipated debt service in our budgeting forecasts.

End result: Our actual annual debt service will be less than what we budgeted for.

3. Upcoming Fire Truck Balloon Payment Coming Due: FYI- Under our Fire Truck Acquisition Bond Anticipation Note, we have a 5-year balloon-payment coming due on July 1, 2025, for the financing of our 2018 Rosenbauer Aerial Truck. The original Note, underwritten in May, 2020, for \$850,000, has an outstanding estimated net payoff of \$669,860.42 (as of Apr. 17). We are currently determining our best options for refinancing the outstanding balance and will provide council with a detailed update (and hopefully, our preferred option forward) in May.
4. Housing Technical Assistance Program (HTAP) Grant: In taking advantage of a new funding opportunity to help fund the updating of our 2008 Comprehensive Plan, we recently submitted an application through the ODOD for an HTAP grant seeking \$66,600. The project is estimated at \$74,000, which includes a local commitment of \$7,400.

The proposed Comprehensive Plan update has a timeline of 11-months and would include four (4) phases: (below is an abbreviated description of the phases)

- a. Assess- Understand and review current conditions and assets.
- b. Prioritize- Formulate a shared vision for the future and identify related goals.
- c. Implement- Discuss the full range of development, zoning options and land use goals to identify the most appropriate strategies for implementing specific action steps.
- d. Finalize- Prioritize action steps and finalize the updated Comprehensive Plan document.

Overall, the grant will support the creation of a detailed, Comprehensive Plan that aligns with the city's social and economic growth aspirations. Additionally, the plan will focus on modernizing housing, improving existing homes and fostering population growth. Through a balanced blend of historical preservation and contemporary development, the focus behind the plan is intended to assure the city remains a proactive, unique and appealing place to live, work and raise our families.

Finally, this Comprehensive Plan will also interweave all the planning projects the city is currently undertaking (and/or seeking), some of which include: the Zoning Code Update project, the Stormwater Master Plan, the SS4A Comprehensive Safety Action Plan, the ACG Streetscape project, the ACG Storefront Improvement project, the Parks Master Plan, the Forestry Management Plan, and (possibly) the USDOT Rural & Tribal multimodal path plan. Also to be addressed is the city's updated CIP for infrastructure improvement, including W. Main St Phase II and our ongoing utilization of various funding sources, including OPWC, USDA, ODOD, CDBG, USDOT (and other).

NOTE: In just four (4) days, the ODOD received over \$2M in requests for this HTAP program. As a result, they have now closed the application period. Our application, in this first-come-first-serve application process, was submitted on the first day the portal opened.

5. Stormwater Master Plan Update: Our chief project engineer provided the following progress report on Phase II activities:
 - a. They have now completed all fieldwork and risk assessments of our natural resources and capital infrastructure.
 - b. They're currently working on a summary of conditions and risks analysis.
 - c. Along with finalizing their fieldwork observations, they're creating maps tied to their findings and explanation of risks.
 - d. The conclusion of the summary condition assessment moves us into Phase III, which is identifying alternatives to address our stormwater challenges with cost estimates.
 - e. They believe the first draft summary report should be completed within a month (or so).
6. Spring Clean-Up: FINAL REMINDER: This year's annual Citywide Spring Clean-Up for current Waste Management customers is THIS Saturday, May 3. See the city's website for specific details.
7. Geneva Community Days: is THIS Saturday, May 3, from 12-2 at Memorial Field. Come enjoy Games, Food Crafts and More! This is another quality family event organized by our Recreation Dept.