

CITY MANAGER'S REPORT
April 14, 2025 Council Meeting

1. ACGP- Streetscape Project Planning:
 - a. As previously shared, this plan is broken down into two (2) phases. The Depot lot work, being in Phase II, will be bid out in the early spring of 2026 due to the need to address stormwater infrastructure issues (not covered under the grant) prior to repaving the lot.
 - b. Our planners recently presented the preliminary plans to the City Planning Commission.
 - c. The field work for the topographic survey of the areas is complete and the data is currently being processed and r/w determined. Field survey was delayed due to weather, but is now continuing again.
 - d. Our planners are expected to meet with the city arborist next week to discuss tree species and get feedback on anticipated tree locations.
 - e. Once survey data is processed, our planners will begin construction drawings for all areas with the exception of Depot Lot.
 - f. Drilling for soils samples at the Depot lot and the community center lot will occur within the next 1-2 weeks.
 - g. We're slightly behind due to weather delays but should still get plans out to bid on schedule.
2. ACGP- Storefront Improvement Project: Our Grant Program Application/Agreement was sent to the program manager, Eastgate, this past week for review and we should be in position to start forwarding these documents to participating building owners soon. Most participants have now met with the construction manager, LDA Architects, and the city's Program Administrator to review their projects. Reviewing and entering into the Program Agreement is the next step.
3. ODOT Annual Road Salt Bid Participation: (*On tonight's agenda*) In order to participate in ODOT's annual road salt contracts bidding process, the city needs to upload a current Resolution Authorizing Participation to their Salt Participation Website no later than Thursday, May 1, 2025. The advantage of going through the bid-pool is the realization of more competitive prices on our committed tonnage requirements. The city looks to commit 1,000 tons of road salt for 2025-26. This is up from our 2024-25 commitment due in part to our limited remaining inventory.
4. Acquisition of a Combination Sewer Jet/Vac Truck: The timing appears to be ideal for replacing our 38-year-old Sewer Jet truck with a brand-new, Combination Sewer Jet/Vac truck to support our wastewater and water departments, and to enhance our stormwater management operations. We are looking at a 2025 Jet/Vac demo unit that is loaded with extras and is below our 2025 budgeted cost estimate. Having budgeted \$600K (\$300K Wastewater and \$300K Water), the discounted 2025 Super Products Camel 1200EJ (Demo truck), is being offered to us at \$589,207.21 (including the State purchase Sourcewell discount). Original cost is \$657,060.72, for a total savings of \$74,853.51. The seller, MTech, also sold the city our current truck 38 years ago. Mr. Avrill will be present to discuss more details behind our desired acquisition (*material enclosed*).
5. Parks Master Plan update: We recently conducted a kick-off call with our newly procured planners, Behnke Landscape Architecture, to go over (among other things) the project scope,

strategy and schedule. The planning process will include park site visits, stakeholder workshops and the development of a master plan, which would include cost estimates for construction, color rendered site plans and digital copies in an approved format. The project schedule spans over 8-months: May, 2025 – December, 2025

- a. Analysis of existing conditions- 2-months
- b. Completions of workshop #1, alternative plans- 2-months
- c. Preparation of concept plan, workshop #2- 2-months
- d. Preparation of final Master Plan- 2-months

We will soon be starting the conditions analysis as we have our first on-site visit with the planners scheduled in early May. Total cost of the planning project is \$33,000 (\$15k ARPA, \$1k Kiwanis).

6. DORA update: I'm pleased to announce that we are very close to activating the City of Geneva Downtown DORA! We recently put up the DORA boundary signs and are planning on delivering the official DORA cups and decals to GBA President Amanda Briggs at the next GBA meeting (April 21) (there are 3 decals: BLUE Sold Here, GREEN Welcome Here and RED Not Permitted). We have also prepared informational brochures with a DORA boundary map for participating businesses and will also be posted on our website. Once the official cups, decals and brochures have been distributed, the DORA will then officially be open for business. Cheers!
7. 2024 IRA Urban Forestry Grant update: FYI- As was reported at the last council meeting, after being given the approval to resume all activities, we have reengaged our Arborist and are proceeding with all planned activities. However, as a result of our losing valuable planning time due to the pause, we have requested through the ODNR a Budget Period extension of 1-year, to June 30, 2026, to allow us time to adequately complete all planned activities. I will keep council informed on the success of our request.
8. Spring Clean-Up: This years annual Spring Clean-Up for current Waste Management customers is Saturday, May 3. Updated information on what is and isn't accepted and what needs to be wrapped is on the city's website (*Brochure enclosed*).