

MINUTES
City of Geneva
Council Meeting
November 25, 2024
6:04 p.m.

President John Barbo opened the Council meeting at 6:04 p.m.

Roll Call – John Barbo, Robert Rosebrugh, Jeffrey Griffiths, James Baehr, William Baker, John Travis

Absent – Dana Schenk

Pledge of Allegiance to the flag was said and prayer was offered by Pastor Harry Pishcura, New Life Assembly of God.

Motion was made by John Travis to approve the minutes of the November 11, 2024, regular council meeting, seconded by William Baker. Roll call, 6 yeas, (Barbo, Rosebrugh, Griffiths, Baehr, Baker, Travis). Motion duly passed.

Presentations – Income Tax Department, Nadine Mooneyham Presenting.

Tax collections totaled \$2.9 million through the end of the month of October. The city budgeted tax collections for 2024 \$3.2 million.

Of the 1,400 non-filers, 400 have filed upon receiving the October 16th notice. On November 21, 2024, the city sent out 1,000 subpoenas for those remaining non-filers.

The city will end the year strong.

Citizens – None.

City Manager Report:

Street Department

The first weather of the year is on the horizon. Leaf pick-up continues through the end of the month. The Street Department is ready to shift to snow. Personnel and equipment are ready to go.

Reminder that there is a snow ban in effect when snow accumulation exceeds two inches.

City/County Bulk Water Agreement

The city and county have come to an agreement, the attorneys are working on the final form of the agreement. The city hopes to have this for the next council meeting.

Appalachian Community Grant program (ACGP)

The city is in receipt of CT’s proposal for professional services for updating the conceptual design and design of the streetscape portion of the grant. The original estimate for this service in the grant was \$355,000. The proposal came in at \$284,300. The difference will allow for construction management and inspection. Mr. Varckette also provided a simple schedule.

Façade Program

The Ashtabula County Land Bank is seeking requests for proposal with a deadline of December 2nd. The selected firm will work with the city on the façade improvement. The city received 23 responses from businesses and building owners. The funds to manage the façade program will not come out of either the City of Geneva or the City of Ashtabula’s grant funding. There is a small portion of the city’s funding set aside to offset the city’s cost to work with the program manager.

Subrecipient Grant Agreement

The city is working with Eastgate to outline the terms for the distribution of funds and reporting. The city will need to enter into the subrecipient agreement and then the process begins.

Mr. Varckette provided an overview of the proposed timeline for the streetscape project.

Mr. Varckette hopes to have the subrecipient agreement for approval on the December 9th council meeting.

Geneva Area Chamber of Commerce Annual Dinner

The Geneva Area Chamber Annual Dinner is December 4, 2024, at Spire.

Annual Christmas Parade

The Geneva Christmas Parade is scheduled for December 6, 2024, at 7:00 p.m.

City offices are closed Thursday, November 28th and Friday, November 29th for the Thanksgiving holiday.

Mr. Baker requested the city post a reminder of the snow ban on the CIC message board.

Items for Consideration of Council

Ordinance No. 3368 – First Reading. An Ordinance to Provide for Appropriations for the Current Expenses and other Expenditures of the City of Geneva from January 1, 2025, through December 31, 2025.

Unfinished Business:

Mr. Griffiths noted a draft of the MOU with Kiwanis to be included in the park master plan was provided. The President of the Kiwanis Club was in attendance if council had any questions. Mr. Griffiths would like to proceed to request proposals for the Parks Master Plan to allocate the \$15,000 in ARPA funds.

New Business – None.

Payment of Bills – None.

Committee Reports:

Mr. Rosebrugh reported on the Finance Committee Meeting. The committee recommended the 2025 Operating Budget with the addition of \$10,000 for flashing school lights at the Middle School.

Citizen – None.

James Baehr made a motion to adjourn.

William Baker seconded the motion.

Council meeting adjourned at 6:25 p.m.

Recorded by: Phyllis Dunlap
Clerk of Council

President of Council

Clerk of Council