

CITY MANAGER'S REPORT
November 25, 2024 Council Meeting

1. Street Department:

- a. Leaf Pickup: We continue to work all areas of the city picking up leaves. This will continue through at-least the end of the month, unless it becomes hindered by snowfall.
- b. Snow Readiness: We are prepared to shift into snow-mode (plowing) when necessary. Our equipment and personnel are ready to go when needed.
- c. Snow Ban Reminder: When snow accumulation exceeds 2", street parking is prohibited.

2. City/County Bulk Water Agreement update: FYI- Regarding our ongoing contract negotiations with the Ash. Co. Dept. of Environmental Services, we've basically come to agreement on terms over city/county financial obligation on future construction and maintenance projects in relation to the city's Water Distribution System. The final form of the agreement is being prepared and should be ready in time to present at the December 9 council meeting.

3. Appalachian Community Grant Program (ACGP) update:

- a. Geneva Downtown Streetscape Planning: We are in receipt of CT's Fee Proposal for Professional Services, including Surveying, Engineering and Landscape Architecture for the updating of the conceptual design of our streetscape project. Under the grant budget, we were allotted a Unit Cost of \$355,000. The proposal came in at \$284,300. The difference allows for construction administration and observation services.

Current proposed Project Schedule:

Notice to Proceed-	December, 2024
Hold Kick-off Meeting-	December, 2024
First Round of Bid Packages:	
Preliminary Plans Complete-	February, 2025
50% and 100% Plan Completion-	April and June, 2025
Begin Construction-	September, 2025
Second Round of Bid Packages:	
50% and 100% Plan Completion-	September 2025 and January, 2026
Begin Construction-	April, 2026

- b. Façade Program: The Ash. Co. Landbank is currently seeking proposals from qualified Architectural/Engineering and Planning firms for architectural design and construction administration services for the oversight of both ours, and the City of Ashtabula's façade programs. Our grant budget also allotted some funding to assist the Landbank funded Project Manager. The Landbank's deadline to receive proposals is December 2, 2024.
- c. Sub-Recipient Grant Agreement (SRGA): We're currently working on an SRGA with Eastgate Regional Council of Governments for the purpose of outlining the terms and conditions of grant funds disbursement requirements and reporting between the City and Eastgate. This will be completed soon and we should have the final agreement in time for

the December 9 council meeting. The execution of this agreement starts the whole process.

4. Geneva Area Chamber of Commerce Annual Dinner: FYI- This year's dinner will be held on Wednesday, December 4, 2024 at the SPIRE Banquet Center starting with a Social Hour at 6 PM and Dinner to follow at 7 PM. The city will be presenting a New Business Investment Award to a local business.
5. Annual Christmas Parade: The Geneva Business Association's annual Christmas Parade will be held a week from this Friday, December 6, 2024, starting at 7 PM.
6. Happy Thanksgiving! : Just a reminder that our city offices will be closed Thursday, November 28th and Friday, the 29th. Happy Thanksgiving to everyone!