

CITY MANAGER'S REPORT
September 9, 2024 Council Meeting

1. W. Main Street Sewer Replacement Project:
 - a. Road Closures- Temporary closures have continued due to voids uncovered during trenching. All closures are driven by safety concerns and are reported and posted as quickly as possible.
 - b. Updated Construction Schedule- The most recent construction schedule has been posted to our website
 - c. Progress Meeting #5- Minutes- Have been emailed to Council Members
 - d. Progress Meeting #6- Scheduled for Wednesday, September 25, 2024 at 10 AM

2. ACDES / City of Geneva Agreement for Supply, Transmission, and Storage of Water: FYI- After numerous discussions with the county, we are close to an agreement on terms with the city/county bulk water agreement. I am hopeful we'll be able to present for council's review an updated contract later this month or by early October. The timing is important for budgetary purposes as we're looking at financial obligations for both capital projects and scheduled maintenance projects. I'll be meeting soon with the DES Director to review both new construction and maintenance obligations as outlined under the proposed (updated) contract.

3. MOU between City of Geneva and Ash. Co. Landbank: (*On tonight's agenda*) The enclosed MOU outlines the Scope of Work and budget for two properties to be razed within the city. The budgeted funds are Grant dollars provided by the Landbank with the Matching funds coming from the property owners (Note: The Landbank is still waiting to receive their grant agreement but, they're expecting it by the end of Sept./early Oct.) Additionally, the city is authorized to act as the Landbank's agent and will be reimbursed up to \$800 per project. This is a great arrangement for the city! (Landbank Dir. requested the MOU be returned by 9/14/2024)

4. Appalachian Community Grant Program (ACGP): After months of inquiries and speculation, we now have our ACGP Downtown Revitalization Kickoff meeting with Eastgate and the Project Management Coordinator scheduled for later this week. The meeting will review the project scope, management, reporting and compliance requirements and discuss a timeline and process for completion. As a reminder, the city was awarded \$2.62M back in May, 2024 and the required ACGP completion date is October, 2026. I'll continue to keep council apprised of our progress.

5. Stormwater Master Plan: Update- Our consultants are making expected progress and are preparing for field work to begin soon (possibly later this week). They've also been cleaning up the mapping as they prepare for data collection. The data is being updated based on PDF maps and aerial imagery. There are still some edits to be made which they expect to be completed in the next week(s). Finally, with field staff gearing up to inspect stream assets soon, we're preparing a public notice to inform the public of their activities and schedule.
 - a. Flood Mapping: Ongoing
 - b. Flood Reporting Form: Created, working to make it available to the public

- c. Stormwater Mapping: Complete. The open channel streams have been mapped.
 - i. Stormwater sewer mapping: in progress (approx. 50% complete)
- d. Stream field inspection: Prep work started, ongoing
- e. Storm sewer connectivity inspection: Awaiting completion of stormwater sewer mapping

We're looking to schedule a status-meeting with our Engineer on *October 28, 2024* as a work session (5PM) before council. This would allow for a thorough review of activities and updates.

Our consultant is also open to meeting with the city Arborist and Soil & Water rep. on this date.

- 6. Grant Writer Agreement: (On tonight's Agenda) I'm excited about the opportunity to engage in a contractor agreement with the team at CT Consultants for grant writing services. This agreement will enable us to seek a wide variety of funding sources and opportunities while further establishing strategic, community development priorities. I look forward to sharing these targeted priorities in the near future.
- 7. 2025 Operating Budget Process and Timeline: We've already begun working on the 2025 budget and I propose the following timeline for Council's consideration:
 - a. Current through October, 2024: Continue internal preparation with Department Heads, Finance Director and myself (having October "actual" close out numbers are very helpful for trend purposes)
 - b. Week of November 4, 2024: Conduct Finance Meeting with Council to review budget (TBD)
 - c. November 11, 25 & Dec. 9 (with Dec. 9 passed as an emergency): Three Reading for Council passage of the 2025 operating budget
- 8. Union Negotiations: FYI- Negotiations for union employee contract years 2025-27 start tomorrow with the OPBA (Sergeants & Patrolmen and Dispatchers). Additionally, I received the Intent to Negotiate letter from the IAFF Local 3695 and understand the Laborers' Int. Union N.A. Local 860 will arrive soon. Our administrative team is prepared and looking forward to the discussions.
- 9. Geneva Twp. Fire Levy Informational Meeting: FYI- There will be an informational meeting on the Geneva Twp Fire Levy tomorrow night, Tuesday, September 10 from 6-8 PM, at The Boot. The purpose of the meeting is to have an open dialogue on the issue and provide as much information about the levy and Departmental operations as possible. Township officials and representatives from the GFD will be present.
- 10. Downtown Geneva in the Movies: FYI- As mentioned last month, we were approached by a movie production team about possibly filming a scene for a movie in downtown Geneva. That crew did, on short notice, show up last week and filmed for nearly two hours near the intersection of 534 and 20. The GPD did assist with traffic control during filming and everything seemed to go well. They were very appreciative of our hospitality and we wish them well with their project!