

CITY MANAGER'S REPORT
June 10, 2024 Council Meeting

1. W. Main Street Sewer Replacement Project Update: Just as we were getting a handle on the traffic issues, several RR Crossings were closed for repairs further complicating traffic flow. Though these closures are only temporary (ranging from hours to a few days), they have increased the difficulties of navigating around the construction site. Another challenge we've been working on is getting the responsible utility (everstream®) to remove the old utility poles (especially on the North side) within the construction zone. We are working closely with our construction management team to see that this happens ASAP.

On a positive note, and as reported in the media, the city has received a \$1.5M grant through the Water and Wastewater Infrastructure Grant Program for this project. The funding, allotted for Phase I, will assist us greatly by enabling us to reduce our long-term debt financing obligation through the WPCLF. As a result of this award, *I'm seeking Council Authorization to enter into an Agreement with the ODOD and accept the award.*

Also, we still have an application submitted for additional grant funding for Phase II through the State Capital Budget bill, which I understand decisions may be coming down later this month.

Construction Progress Meeting #3 with Contractor and Construction Mgt Team: June 26, 10AM.

2. Ohio Public Works Commission (OPWC) FY 25 (Round 39) Pre-Application: Our pre-application for the project *Lawn Street Waterline Replacement* has been submitted. The project will span from Lockwood to Swan and the cost is estimated at \$671,200. We're seeking a grant of \$185,600 and a 0% interest loan for \$150,000. The 50% balance (\$335,600) will be the city's local match. This stretch of Lawn St. has been a priority target for replacement due to age and the number and frequency of issues.
3. Ohio Public Works Commission (OPWC) FY 24 (Round 38) Austin Rd. Pavement Improvement Project: We're ready to move forward with this road improvement and paving project. The opinion of probable construction cost is \$133,000. The schedule is as follows:
 - a. Advertise for bids: June 12 & 19
 - b. Open bids: June 26
 - c. Present bid recommendation to council: July 8

We intend to have the project completed before the start of school in late August.

4. CDBG Senior Center ADA Improvement Project Update: The design phase has been ongoing and we're getting close to advertising for bids, which should happen in July, with a recommendation possibly ready to present to council at the August or first September council meeting. Estimated project cost: \$137,200.
5. Request for Proposal (RFP) for Qualified Forester: After nearly a month removed from the posting of our RFP, we plan to submit a letter to a candidate this week seeking their services for the

Qualified Forester position. If accepted, the person would serve as an independent contractor funded by the \$50,000 ODNR Division of Forestry Grant we were recently awarded, along with GOTL and Geneva Twp.

6. Request for Proposals (RFP) for Grant Writer as an Independent Contractor: I anticipate putting out an RFP by the end of next week for a Grant Writer to be brought on-board as an independent contractor working under an annual contract.
7. Finance Committee Meeting: At the request of the Finance Director, I'm looking to set up a meeting of the Finance Committee to discuss moving Income Tax (which currently stands as a separate fund) into the General Fund. This would be a budgetary adjustment we'd like to see happen prior to the preparation of the 2025 operating budget.
8. Public Hearing on 2025 Tax Budget: I, along with the Finance Director would like to set up a Public Hearing for the 2025 Tax Budget prior to the July 8 Council Meeting at 5:30 PM. We would also like to see the Tax Budget added to the same night's regular Council Meeting agenda for a vote on passage. The 2025 Tax Budget is due to the County Auditor by July 19.
9. Grape Jamboree 2024 Letter Seeking City Support (letter enclosed): We are in receipt of Grape Jamboree President Brian Kelly's annual letter seeking the city's support for the 59th Annual Geneva Grape Jamboree. This year's event is scheduled for September 28th and 29th, 2024. Upon council's approval, we remain ready and committed to support their efforts in putting on this annual celebration.
10. Country Neighbor Summer Food Service Program (SFSP): FYI- Country Neighbor's Summer Food Service Program, which operates food distribution locations throughout the county, will once again be providing meals to children in Geneva this summer. Meals are free of charge and are available to all children without discrimination. The format is a "Grab and Go" process.

Location: Eagle Street Park, 555 N. Eagle St. Geneva, OH 44041

Time: From 11:30 to 12:00, M-F

From: June 10, 2024 through August 2, 2024