

**MINUTES**  
**City of Geneva**  
**Council Meeting**  
**April 22, 2024**  
**6:04 p.m.**

President John Barbo opened the Council meeting at 6:04 p.m.

Roll Call – John Barbo, Robert Rosebrugh, Jeffrey Griffiths, James Baehr, William Baker, Dana Schenk, John Travis

Pledge of Allegiance to the flag was said and prayer was offered by Father Daniel Finnerty, Assumption Church.

Motion was made by Jeffrey Griffiths to approve the minutes of the April 8, 2024 regular council meeting, seconded by William Baker. Roll call, 7 yeas, (Barbo, Rosebrugh, Griffiths, Baehr, Baker, Schenk, Travis). Motion duly passed.

**Presentation** – Police Department, Chief John Camper Presenting

Chief Camper provide a report to council members.

Activity for 2023 was slightly lower in some areas than the activity in 2022. The Police Department responded to 7,135 calls for service, conducted 1,121 traffic stops, issued 137 citations, and arrested 247 persons.

Personnel continues to be a struggle. The Department was able to fill two vacancies with lateral transfers.

A civil service test is scheduled for May 12<sup>th</sup>. The City is distributing information to attract interest.

Retirement forecast – 1 in 2024, possibly 4 in 2025.

There is one radio left to be updated.

Establishing the K-9 unit is moving along. The VFW will match funds donated. The handler will be an existing officer that has been vetted. Policies will be in place for the program.

The speed sign is out on West Main. It will be moved to the side streets.

**Citizens:**

Council presented a Proclamation to Geneva Rotary in honor of the Geneva Rotary's 100<sup>th</sup> Anniversary.

## **City Manager Report:**

The City experienced some issues related to large vehicles not seeing the detour signage related to the West Main Street construction in time to alter their route. Signage was not placed as identified by CT on the drawings. This has been corrected. Access to trash carts on West Main has also been corrected. The contractor has committed to moving the carts out so Waste Management has access on Wednesdays.

The first progress meeting for the West Main Street project is scheduled for Wednesday at 10:00 a.m.

On the agenda is the Ordinance to establish the DORA. The ordinance outlines how the DORA will operate as well as the regulations. With the passage of the ordinance, the DORA legislation will be forwarded to the State.

Participation in the ODOT 2024 – 2025 Salt Bid is on the agenda. The resolution to participate must be uploaded to the system by May 1 to participate. The City looks to commit to 600 tons. This is down from 2023 – 2024 due to the remaining inventory as a result of the mild winter.

The City has received from the County a red line/blue line copy of the contract in response to the City's proposal regarding the financial obligation for the supply, transmission and storage of water. The City intends to review and get back to the County by mid-May.

OPWC Round 39 pre-applications are due May 24. The City is targeting the Lawn Street waterline replacement from Lockwood to Swan. The project is estimated at \$671,200. The City is proposing OPWC grant \$185,600 (28%), OPWC 0% loan \$150,000 (22%) and \$335,600 local share.

A civil service test is scheduled for May 12. Applications and exam packets can be picked up at the city's administration office. The deadline to submit an application is May 1, 2024.

Spring clean-up is May 4<sup>th</sup> for non-hazardous household items. Mattresses and cloth furniture must be wrapped in plastic.

## **Items for Consideration of Council:**

**Ordinance No. 3352.** An Ordinance Establishing a Designated Outdoor Refreshment Area (“DORA”) in the City of Geneva, Ohio Pursuant to Ohio Revised Code Section 4301.82, Enacting Regulations Therefor, and declaring an emergency.

Councilman Rosebrugh stated that he will abstain from voting as he owns a building in the district.

Motion by William Baker, seconded by Dana Schenk that the rule of law requiring certain ordinances be read at three separate meetings be waived and suspended and Ordinance No. 3352 be placed on final roll for passage. Roll call, 6 yeas (Barbo, Griffiths, Baehr, Baker, Schenk, Travis), 1 abstention (Rosebrugh). Motion by James Baehr to declare and pass Ordinance No. 3352 as an emergency measure, seconded by Jeffrey Griffiths. Roll call, 6 yeas (Barbo,

Griffiths, Baehr, Baker, Schenk, Travis), 1 abstention (Rosebrugh). Roll call on passage, 6 yeas (Barbo, Griffiths, Baehr, Baker, Schenk, Travis), 1 abstention (Rosebrugh). Ordinance No. 3352 duly passed.

**Ordinance No. 3353.** An Ordinance to Amend the 2024 Budget through Appropriation and Fund Transfers, attached hereto and Marked Exhibit “A,” and declaring an emergency.

Motion by Jeffrey Griffiths, seconded by William Baker that the rule of law requiring certain ordinances be read at three separate meetings be waived and suspended and Ordinance No. 3353 be placed on final roll for passage. Roll call, 7 yeas (Barbo, Rosebrugh, Griffiths, Baehr, Baker, Schenk, Travis). Motion by Dana Schenk to declare and pass Ordinance No. 3353 as an emergency measure, seconded by James Baehr. Roll call, 7 yeas (Barbo, Rosebrugh, Griffiths, Baehr, Baker, Schenk, Travis). Roll call on passage, 7 yeas (Barbo, Rosebrugh, Griffiths, Baehr, Baker, Schenk, Travis). Ordinance No. 3353 duly passed.

**Resolution No. 3599 – Third Reading.** A Resolution in the Matter of the Approval of the Solid Waste Management Plan for the Ashtabula County Solid Waste Management District.

Roll call on passage, 7 yeas (Barbo, Rosebrugh, Griffiths, Barbo, Schenk, Travis) Resolution No. 3599 duly passed.

**Resolution No. 3600.** A Resolution Authorizing Participation in the ODOT Road Salt Contracts Awarded in 2024, and declaring an emergency.

Motion by Jeffrey Griffiths, seconded by Dana Schenk that the rule of law requiring certain ordinances be read at three separate meetings be waived and suspended and Resolution No. 3600 be placed on final roll for passage. Roll call, 7 yeas (Barbo, Rosebrugh, Griffiths, Baehr, Barbo, Schenk, Travis). Motion by James Baehr to declare and pass Resolution No. 3600 as an emergency measure, seconded by Jeffrey Griffiths. Roll call, 7 yeas (Barbo, Rosebrugh, Griffiths, Baehr, Baker, Schenk, Travis). Roll call on passage, 7 yeas (Barbo, Rosebrugh, Baehr, Baker, Griffiths, Schenk, Travis) Resolution No. 3600 duly passed.

**Resolution No. 3601.** A Resolution Authorizing the Execution of “Then and Now” Certificates by the Director of Finance for Purchases, and declaring an emergency.

Motion by Jeffrey Griffiths, seconded by William Baker that the rule of law requiring certain ordinances be read at three separate meetings be waived and suspended and Resolution No. 3601 be placed on final roll for passage. Roll call, 7 yeas (Barbo, Rosebrugh, Griffiths, Baehr, Baker, Schenk, Travis). Motion by James Baehr to declare and pass Resolution No. 3601 as an emergency measure, seconded by Dana Schenk. Roll call, 7 yeas (Barbo, Rosebrugh, Griffiths, Baehr, Baker, Schenk, Travis). Roll call on passage, 7 yeas (Barbo, Rosebrugh, Griffiths, Baehr, Baker, Schenk, Travis) Resolution No. 3601 duly passed.

**Unfinished Business:**

Mr. Bittner has contacted the gas company regarding the cuttings made in the sidewalks and street.

The manholes on Centennial are lower than the street pavement. The risers would have put the manholes above the street pavement and not level with the street causing problems for the plow trucks.

The Street Department has been busy with the start-up of the West Main Street project. The list of chip-fog-seal and road conditions is yet to be re-evaluated.

**New Business** – None.

**Payment of Bills** – None.

**Committee Reports** – None

**Citizen:**

Jeffrey Griffiths made a motion to adjourn to executive session at 6:44 p.m. pursuant to O.R.C. 121.22 to discuss personnel issues – administration. Dana Schenk seconded the motion. Roll call on passage, 7 yeas (Barbo, Rosebrugh, Griffiths, Baehr, Baker, Schenk, Travis). Motion duly passed.

William Baker made a motion to reconvene at 7:20 p.m. Dana Schenk seconded the motion. Roll call on passage, 7 yeas (Barbo, Rosebrugh, Griffiths, Baehr, Baker, Schenk, Travis). Motion duly passed.

James Baehr made a motion to adjourn

William Baker seconded.

Council meeting adjourned at 7:20 p.m.

Recorded by: Phyllis Dunlap  
Clerk of Council

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President of Council

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Clerk of Council