

CITY MANAGER'S REPORT  
April 8, 2024 Council Meeting

1. W. Main St. Infrastructure Improvement Project:
  - a. Project Schedule Summary: (enclosed)
  - b. Contractor Letter to W. Main St. Residents: (enclosed)
2. OPWC (Round 38) Austin Rd. Pavement Improvement Project: We officially heard from OPWC on 4/1/24 that our request for financial assistance has been approved. Project Agreements will be released on or near 7/1/24. On 4/3/24, I signed the Work Authorization with our engineer as we're looking to bid the project by the end of May with the intent of being ready to award the contract at the first Council meeting in July. The plan is to have the project completed before the start of the new school year in August. Total estimated project cost: \$127,100 (total OPWC resources: \$88,900)
3. Community Center Event Planner: FYI- We met again recently with the Community Center Event Planner and finalized terms in the proposed contract. Once we get the signed contract back, we'll be ready to move forward, which could happen as soon as this week. I look forward to an official introduction at an upcoming council meeting.
4. Stormwater Master Plan update: FYI- Work on the master plan will continue this week with another work session with our consultant. This session will include a review of the findings of phase 1 and then discuss the work to be performed in phase 2. I will continue to share our progress as we proceed through the process.
5. Planning Commission Member Needed: We're currently seeking a new member to the Planning Commission as we're down one member. The Commission is a seven-member board with 5 members appointed to a 5-year term, plus a council representative and the City Manager. It is recommended that the person have a general understanding of zoning and/or a background in construction. If anyone has a recommendation they'd like to share with me, I would be happy to follow up on that.
6. Signature Health Mobile Van: FYI- Signature Health is once again planning to have their mobile van service on site in the city this year. As in the past, they park the van for a few hours in the lot behind the Community Center one day a week and offer a variety of services to people in the community. Previously, they have offered Narcan and infectious disease testing. They also plan to have hygiene kits and feminine hygiene products to pass out. They have also hired a Community Case Manager that can assist people with getting set up for services and a Community Nurse who may be able to provide some medical services. More to come on exact schedule, including Day and Hours of operation.
7. Recreation: There's so much going on in Rec. that I'm moving up Rec Dir. Myke's presentation to next council mtg, which will give us two presentations that meeting (Chief Camper). The Summer Concert Series is all set with concerts running from June 20 through August 15 (flyer enclosed).