

CITY MANAGER'S REPORT

February 12, 2024 Council Meeting

1. New Employee Introduction: I'm pleased to announce the hiring of Josh Santiago as our Waterworks Superintendent. Josh, who started for us officially last Monday, February 5th, brings to the city a wealth of knowledge and understanding of water distribution systems, including our own system, and we're happy to bring him onboard our city administrative leadership team.
2. W. Main Street Infrastructure Improvement Project update: We received our Notice to Proceed on January 26 and on January 30, the contractor agreement with Fabrizi Trucking & Paving Co., Inc. was signed. Additionally, the construction management contract with The Mannik & Smith Group, Inc. was also signed on January 30. Moving forward, we've scheduled a Pre-Construction meeting for this Wednesday, at which time we should get a better idea of (among other things) the project timeline.
3. CT Consultants, Inc. Contract Revision: After various discussions, we've come to an agreement with CT on revisions to our Agreement for Professional Services. The existing contract, which is 20-years old and has served both sides well, was long overdue for some changes. The adjustments and clean-up were moderate and fair to both sides. I respectfully request council approve the Ordinance. *(On tonight's agenda- Ordinance authorizing the CM to enter into the revised contract)*
4. NOPEC 2024 Award: We have been awarded a NOPEC Energized Community (NEC) grant of \$11,365 for 2024. This is in addition to our remaining escrowed balance of \$16,970 (from 2022 and 2023) for a total of \$28,335. The 2024 funds must be disbursed by November 30, 2026. The funds are awarded with the intent of going towards energy efficiency projects. I respectfully request council approve the Resolution *(On tonight's agenda- Resolution seeking authorization to accept the funds)*
5. Safe Routes to School Grant Discussions (SRTS): FYI- We're currently involved in a few discussions concerning potential projects seeking SRTS funding:
 - a. Pathway along Austin Rd. connecting GPS Elementary and the Austin Manor MHP: Currently, a feasibility study is being conducted that is being paid for by a grant, which was awarded to Geneva Twp. We are providing feedback to the consultant on this project.
 - b. YTBD Project near the Middle School and Library: Utilizing the SRTS Travel Plan that was funded by ODOT, we are looking at possible projects that could involve new sidewalks and/or flashers for a crosswalk. Still TBD. Deadline to submit application: March 1, 2024.
6. Zoning Code Update Project: FYI- The project is moving forward. Last week, the Planning Commission met with the city's consultant and went over several proposed revisions. Based on that input, the consultant will make additional revisions that will be presented back to the Planning Commission by April. Once all the proposed updates have been completed, it will then be brought to the city council (approximately fall). After council's review and input, the final stage would be adoption of the revised code.
7. Chamber Business-Expo: FYI- This Thursday from 5-7PM at GHS. PD, FD and Admin. will be present.