

MINUTES
City of Geneva
Council Meeting
October 9, 2023
6:00 p.m.

Mr. Cordova opened the Council meeting at 6:00 p.m.

Roll Call – Philip Cordova, Robert Rosebrugh, Jeffrey Griffiths, James Baehr, William Baker, John Barbo

Pledge of Allegiance to the flag was said and prayer was offered by Phyllis Dunlap, Clerk of Council.

Motion was made by William Baker to approve the minutes of the September 25, 2023 council meeting, seconded by James Baehr. Roll call, 6 yeas, (Cordova, Rosebrugh, Griffiths, Baehr, Barbo, Baker). Motion duly passed.

Presentation – Zoning Department, Noell Sivertsen, Zoning Inspector Presenting

The Zoning Department oversees the issuing of zoning permits. A zoning permit is needed when the footprint of the property is altered or if there is a change of use. The Zoning Department works closely with the County Building and Health Departments. The department also oversees the property maintenance, rental property registration and assists the Architectural Review Board as well as the Planning Commission/Board of Zoning Appeals. The Planning Commission hopes to have the Zoning Code re-write to Council by the end of the year.

Weed letters sent in 2023 – 121

- Properties cut by the City Contractor – 18
- Billed for mowing - \$3,062.
- Payments for mowing - \$ 256.
- Liens filed to date for mowing fees – 6
- Amount of liens filed to date - \$1,313.

Rental Registrations issued in 2023 - 347

Rental Registrations invoiced for previously registered properties through 9/20/2023 - \$7,525
Collected from previously registered - \$1,250

Permits issued 2023

Residential Accessory Structures	51
Residential additions	3
Residential Demolitions	1
Commercial Accessory Structures	1
Commercial Signs	5
Commercial Additions	5
Commercial Demolitions	2

Vacant property notices have begun going out.
The Department is working on implementing a new web-based software.
Several cases have been filed in Western County Court for non-compliance with violation notices.

Citizens – None.

City Manager Report:

West Main Street – The bid opening for this project is scheduled for October 19, 2023 at noon. The deadline to submit an award to DEFA is November 15, 2023 in order to maintain the timeline of a January 2024 OWDA Board meeting. The City will need more than two days to evaluate the bids. So long as the City receives a good bid, the City requests a special council meeting for October 30th to award a contract. A Special Council meeting will be scheduled for October 30, 2023 at 6:00 p.m. so long as a good bid is received.

The City has begun preparations for the paving of Centennial Street.

The Clay Street bike path has been paved.

The Finance Committee to review the 2024 Operating Budget is scheduled for Tuesday, November 7 at 8:30 a.m. This schedule will allow two readings of the legislation in November, three and a half weeks between the Finance Committee meeting and the second reading for review of the budget.

The RFP for the Stormwater Master Plan has been advertised. Proposals are due October 20, 2023.

The Geneva CIC has, through fundraising efforts, been working on replacing the community sign at the corner of SR 84 and SR 534. The cost to replace the sign is \$25,000. The Geneva CIC is currently short approximately \$10,000. The City has \$27,000 in unencumbered funds in NOPEC grant funds. The sign is an eligible use of the funds. Council agreed to review use of the NOPEC funds once a definite shortfall was known.

The yard waste pick-up ends today. The traditional leaf pick-up service will begin the third week of October and run through December 1st. Residents should bring their leaves close to the road but not in the street so that they can effectively be picked-up.

Goulfest is scheduled for October 28, 2023 from 7:00 a.m. to 8:00 p.m. A parade is scheduled for 6:00 p.m.

Halloween is scheduled for October 29, 2023 from 4:00 to 6:00 p.m.

Items for Consideration of Council:

Ordinance No. 3339 – Third Reading. An Ordinance Amending Chapter 265, Parks & Recreation Commission, Section 265.06(b) of the Geneva Codified Ordinances.

Roll call on passage, 6 yeas. (Cordova, Rosebrugh, Griffiths, Baker, Barbo, Baehr).
Ordinance 3339 duly passed.

Resolution No. 3587. A Resolution Authorizing the City Manager to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and / or Local Transportation Improvement Program and to Execute Contracts as Required, declaring an emergency.

Motion by Jeffrey Griffiths, seconded by John Barbo that the rule of law requiring certain resolutions be read at three separate meetings be waived and suspended and Resolution No. 3587 be placed on final roll for passage. Roll call, 6 yeas (Cordova, Rosebrugh, Griffiths, Baehr, Baker, Barbo).
Motion by John Barbo to declare and pass Resolution No. 3587 as an emergency measure, seconded by James Baehr. Roll call, 6 yeas (Cordova, Rosebrugh, Griffiths, Baehr, Baker, Barbo). Roll call on passage, 6 yeas (Cordova, Rosebrugh, Griffiths, Baehr, Baker, Barbo). Resolution No. 3587 duly passed.

Resolution No. 3589. A Resolution Approving the Annexation of Permanent Parcel No.: 17024-00-049-02 Owned by Michelle Yanul in the Township of Geneva to the City of Geneva, Ohio, and to declare an emergency.

Motion by James Baehr, seconded by Jeffrey Griffiths that the rule of law requiring certain resolutions be read at three separate meetings be waived and suspended and Resolution No. 3589 be placed on final roll for passage. Roll call, 6 yeas (Cordova, Rosebrugh, Griffiths, Baehr, Baker, Barbo). Motion by John Barbo to declare and pass Resolution No. 3589 as an emergency measure, seconded by Jeffrey Griffiths. Roll call, 6 yeas (Cordova, Rosebrugh, Griffiths, Baehr, Baker, Barbo). Roll call on passage, 6 yeas (Cordova, Rosebrugh, Griffiths, Baehr, Baker, Barbo). Resolution No. 3589 duly passed.

Unfinished Business – None.

New Business – None.

Payment of Bills – None.

Committee Reports – None.

Citizen – None.

Executive Session:

Jeffrey Griffiths made a motion at 6:38 p.m. to adjourn to executive session to discuss matters to be kept confidential. John Barbo seconded the motion. Roll call, 6 yeas. (Cordova, Rosebrugh, Griffiths, Baker, Barbo, Baehr). The motion duly passed.

William Baker made a motion at 7:50 p.m. to reconvene the council meeting. James Baehr seconded the motion. Roll call, 6 years. (Cordova, Rosebrugh, Griffiths, Baker, Barbo, Baehr). The motion duly passed.

James Baehr made a motion to adjourn

John Barbo seconded.

Council meeting adjourned at 7:50 p.m.

Recorded by: Phyllis Dunlap
Clerk of Council

President of Council

Clerk of Council